

## LBSC Committee Meeting Minutes

10/3/17

3:30 pm – 4:50 pm

Present: Andrew D'Apice (Dean's Designee, Co-Chair), Terrence Bennett, Richard Brum, Maurice Crawley, Marlena Frackowski, Paula Rainey (Co-Chair)

- 1) 9-19-17 minutes were reviewed and approved with minor changes.

### Old Business:

- 2) PR still needs to send previous LBSC meeting minutes to Amanda Cowell (for posting to the library governance website).
- 3) There was a discussion about the Group Study Room charge from Steering:
  - Does LBSC need to hold open fora to form its preliminary recommendation?
  - Does LBSC need to come up with a new policy for the preliminary recommendation? Or, does LBSC just need to determine if a change in the current policy is warranted?
- 4) LBSC discussed the group study room survey. The committee will aim to have the survey ready for distribution by October 11, and available through October 20. The survey will be accessible via Qualtrics, and LBSC will also distribute paper copies to visitors (in library café as well as non-library locations?).
  - Pending issues:
    - Does this survey need IRB approval?
    - How will the online (Qualtrics) survey be promoted?
    - How will the paper survey be distributed?

### New Business:

- 5) AD reported that LBSC was asked to think about the need for developing a comprehensive "Building Use Policy." Currently, no such policy exists; do we need one? [For example, is there a written policy on the use of bicycles or skateboards in the library?] The meeting was adjourned without any discussion of this issue; to be discussed further at future meetings.

Meeting adjourned at 4:50 pm.