

## LBSC Committee Meeting 8/10/15

### Minutes

**Present:** Anthony D'Apice, Peter Krumins, Marlena, Frackowski, Paula Rainey, Bethany Sewell

1. Minutes

- The 7/17/15 minutes were approved.

2. Committee Members

- Andrew and Paula have been elected as committee co-chairs. Paula will send a note to Amanda to update the TCNJ Library Governance page with these changes.

3. Noise Recommendation

- Bethany will forward again the changes about the Noise Policy to all committee members. In the interim, here is Steering response to LBSC:

To Library Building & Safety Committee:

Our apologies for the delay in getting back to you. Thank you for taking the time to follow the three step process and submitting the Noise Policy Final recommendation. The Library Steering Committee found that the recommendation is lacking in detail. Please revisit the original charge and clarify the following as we feel that the final recommendation should be more specific:

- Provide more suggestions of acceptable behavior in all areas of the library, not just the designated quiet floors.
- Enforcement of the noise policy should be described more clearly.
- Another open forum is needed to gain testimony and feedback from stakeholders.

Again, thank you for the time you've put into this charge. Please let us know if you need any further clarification.

Best,  
Taras Pavlovsky & Katy Ells  
Library Steering Committee Co-Chairs

4. World Class Library

- Paula working on recommendation of World Class Library added to the literature review report:
  - Changes to food policy to meet user needs.

- Changing day-to-day upkeep and information gathering.
- Comment box and other forms of assessment.
- Some areas of library not under library's control (e.g. Building Service Workers' hours)
- Going Green (reusable cups.)
- LibQual in fall 2015 for assessing needs.
- Customer Service Training.
- TCNJ Library is already aware and working on improvements to the physical space such as carpet cleaning, painting, tiles in elevator, inventory of chairs and request for archives scanner. These and other changes should be added to the report.
- **Paula will email the revised report to LBSC. All changes, suggestions, recommendations regarding the reports should be given to Paula by the end of the day, Wednesday, 8/12/15.**

Next meeting is scheduled for 8/26 at 1 pm in Library Dean's Office.