

LBSC Committee Meeting Minutes

Agenda 12/2/15

Present: Andrew D'Apice (Dean's Designee-Co-Chair), Marlena, Frackowski (Ex-Officio), Paula Rainey (Co-Chair), Peter Krumins, Lauren Bsales (SGA)

Minutes

- Approval of last meeting's minutes with two minor changes. PR will email the minutes to Amanda Cowell to post on the Library Governance website.

New LBSC Members:

- Welcome SGA representative, Lauren Bsales to today's meeting. Due to recent student government elections, Dana Disarno (SGA) needed to attend the Board of Trustee meetings today. She said that she would send information about what was discussed at the last LBSC meeting.

Status of Current Charges:

Noise Recommendation:

- Committee members introduced Lauren to the Committee's TCNJ Library Noise Policy. On 12/1 Library Steering Committee emailed PR and AD the following:

Thank you for submitting a final recommendation on the "Noise in the Library" charge to the Library Steering Committee (LSC), and we apologize for the slight delay in responding to you on this matter.

We received this recommendation on 5 November and discussed it at our meeting on 11 November. After some discussion, the LSC determined that this final recommendation does in fact contain "substantive changes" relative to the preliminary recommendation, e.g., the concept of the three-strike approach, and the involvement of "Ask a Librarian" services for the purposes of registering noise complaints. The LSC therefore determined that the three-step process called for by the Library Governance Document has not been followed in this case, and rather than forwarding the recommendation to the Dean, is returning it to the LBSC with a request to send the revised recommendation to all stakeholders, and present it at an open forum, as stipulated by the three-step process.

If you have any questions pertaining to this issue, please do not hesitate to contact one of us.

- Committee to draft memo for the Dean of the Library to send to TCNJ Faculty, Staff and Students inviting them to attend an open forum. Open forum will be held sometime between January 25 and February 5.

- Committee discussed ideas for the forum which include 1) attaching a link to the new noise policy in the email, 2) setting up a qualtrics survey for feedback, advertising forum on digital display and website,

World Class Library:

- Committee is still waiting on Steering's feedback. Paula will send an email to Steering, asking for status on the feedback.

Library Hours – 24 Hours Finals

- Committee waiting to hear if Library Staff will receive funding from any source for 24-hour Library survives during finals.

Feedback from SGA Committee

- Committee asked for feedback from Lauren regarding any student concerns. Lauren mentioned that the lack of group study rooms, especially when there is only one person in the room. In addition, many students use the room for long period of times, and they are not soundproof doors.

Future Business:

- Next Meeting Date will be Thursday, 1/28 or Friday 1/29 in the morning. PR will send out a zimbra and email notification.