

## LBSC Committee Meeting Minutes

2/11/16

Present: Andrew D'Apice (Dean's Designee-Co-Chair), Paula Rainey (Co-Chair), Bethany Sewell, Lauren Bsales (SGA). Dominic Clarke (SGA)

### Minutes

- Approval of last meeting's minutes.

### Noise Policy

- Committee discussed the feedback from the noise policy (re: feedback from the library faculty and staff, and comments via the qualtrics survey.) Most of the feedback were concerns about reinforcement of the policy.
- PR will advertise the forum on the Library Digital Signage and ask Dean of the Library to send a reminder notice for the first open forum.

### World Class Library Facility:

- The Committee is still waiting on Steering's feedback. Paula said that she will send an email to Steering, asking for status on the feedback.

### New Charge: Library Food and Beverage Policy:

- On 2/18, LBSC received a new charge as follows:

The Library Steering Committee charges the Library Building and Safety Committee to:

- Review and assess the suitability of the "TCNJ Library Food and Drink Policy" (<http://library.pages.tcnj.edu/files/2013/03/BeverageandFoodPoliciesExplanation.pdf>)
- Develop and propose recommendations, if modifications to the current policy regarding food and drink are warranted.
- Propose a method(s) to better advertise and enforce the library's food and drink policy.
- Consider relevant data, input from stakeholders, and best practices from academic libraries when developing preliminary and final recommendations, as required by Library Governance procedures.
- Send final recommendations to the LSC, together with a discussion of how the recommendations were developed and how testimony/input was solicited and used.

#### Timeline:

The Library Steering Committee requests that the LBSC submit a preliminary recommendation by March 18th 2016 (spring break), and have a final recommendation submitted by June 30th, 2016.

- LBSC members will review the policy individually, and bring their feedback to the next meeting.
- Members will review the Food/Drink Policy of other Higher Education Libraries to see how TCNJ's policy compares to theirs.
- LBSC to review to ask: How do we want the building to be used? How do the students want the building to be used? How do finances impact the Library's decision with changing the policy?

#### Discussion re: Food/Noise Policy To Do

- Look at sister institutions and other institutions.
- Use Princeton Library University Food/Drink Policy as a model.
- Seek TCNJ student feedback.

#### Future Business:

- Next Meeting Date will be Thursday, 2/25 at 10:00 am. PR will send out a Zimbra and email notification.