LBSC Committee Meeting Minutes
2/11/16

Present: Andrew D’Apice (Dean’s Designee-Co-Chair), Paula Rainey (Co-Chair), Bethany Sewell, Lauren Bsales (SGA). Dominic Clarke (SGA)

Minutes

• Approval of last meeting’s minutes.

Noise Policy
• Committee discussed the feedback from the noise policy (re: feedback from the library faculty and staff, and comments via the qualtrics survey.) Most of the feedback were concerns about reinforcement of the policy.
• PR will advertise the forum on the Library Digital Signage and ask Dean of the Library to send a reminder notice for the first open forum.

World Class Library Facility:
• The Committee is still waiting on Steering’s feedback. Paula said that she will send an email to Steering, asking for status on the feedback.

New Charge: Library Food and Beverage Policy:

• On 2/18, LBSC received a new charge as follows:

  The Library Steering Committee charges the Library Building and Safety Committee to:

  • Review and assess the suitability of the “TCNJ Library Food and Drink Policy” (http://library.pages.tcnj.edu/files/2013/03/BeverageandFoodPoliciesExplanation.pdf)
  • Develop and propose recommendations, if modifications to the current policy regarding food and drink are warranted.
  • Propose a method(s) to better advertise and enforce the library’s food and drink policy.
  • Consider relevant data, input from stakeholders, and best practices from academic libraries when developing preliminary and final recommendations, as required by Library Governance procedures.
  • Send final recommendations to the LSC, together with a discussion of how the recommendations were developed and how testimony/input was solicited and used.
Timeline:

The Library Steering Committee requests that the LBSC submit a preliminary recommendation by March 18th 2016 (spring break), and have a final recommendation submitted by June 30th, 2016.

- LBSC members will review the policy individually, and bring their feedback to the next meeting.

- Members will review the Food/Drink Policy of other Higher Education Libraries to see how TCNJ’s policy compares to theirs.

- LBSC to review to ask: How do we want the building to be used? How do the students want the building to be used? How do finances impact the Library’s decision with changing the policy?

Discussion re: Food/Noise Policy To Do
- Look at sister institutions and other institutions.
- Use Princeton Library University Food/Drink Policy as a model.
- Seek TCNJ student feedback.

Future Business:
- Next Meeting Date will be Thursday, 2/25 at 10:00 am. PR will send out a Zimbra and email notification.