LBSC Committee Meeting Minutes
9/19/17
3:30 pm – 4:40 pm

Present: Andrew D’Apice (Dean’s Designee-Co-Chair), Terrence Bennett, Richard Brum, Maurice Crawley, Marlena Frackowski, Paula Rainey (Co-Chair)

1) 8-23-17 minutes were reviewed and approved with minor changes.
2) PR and AD have accepted the nomination to continue as co-chairs of the committee.

Committee Business:

1) PR still needs to send previous LBSC meeting minutes to Amanda (post on governance website) and Maureen Gorman (post in shared directory).
2) Reviewed assignments from last meeting for Group Study Room Charge.
   a. MF reviewed ten New Jersey academic libraries’ group study room policies. Out of these 10 schools, five have some type of reservation method (either through an online form or through accessing a study room key at the Circulation desk).
   b. PR and TB reviewed TCNJ’s comparator institutions. Out of these 17 academic libraries, 13 have some type of reservation method (either through an online form or through accessing a study room key at the Circulation desk).
   c. Andrew reviewed the statistics for TCNJ’s group study rooms. The total number of students using the rooms has dropped. However, room occupancy has remained consistent. There could be a number of reasons for this. One thought is that students feel the rooms are always in use, so they do not bother looking for a room. Also, when one person is using a room, groups are hesitant to ask the single user to leave.

Future Business:

1) LBSC will gather stakeholder feedback via a simple survey. The survey will be distributed Wednesday, October 11 (after students come back from fall break) through Friday, October 20.
2) LBSC to review the questionnaire at the next meeting, Tuesday, October 3, 2017 at 2 pm – 3:30 pm in the Library Dean’s office.
3) PR to speak with Library Steering Committee about extending the deadline for the preliminary recommendation from October 15 to until we are finished.

Meeting adjourned at 4:50 pm.