

LBSC Committee Meeting Minutes

9/19/17

3:30 pm – 4:40 pm

Present: Andrew D'Apice (Dean's Designee-Co-Chair), Terrence Bennett, Richard Brum, Maurice Crawley, Marlena Frackowski, Paula Rainey (Co-Chair)

- 1) 8-23-17 minutes were reviewed and approved with minor changes.
- 2) PR and AD have accepted the nomination to continue as co-chairs of the committee.

Committee Business:

- 1) PR still needs to send previous LBSC meeting minutes to Amanda (post on governance website) and Maureen Gorman (post in shared directory).
- 2) Reviewed assignments from last meeting for Group Study Room Charge.
 - a. MF reviewed ten New Jersey academic libraries' group study room policies. Out of these 10 schools, five have some type of reservation method (either through an online form or through accessing a study room key at the Circulation desk).
 - b. PR and TB reviewed TCNJ's comparator institutions. Out of these 17 academic libraries, 13 have some type of reservation method (either through an online form or through accessing a study room key at the Circulation desk).
 - c. Andrew reviewed the statistics for TCNJ's group study rooms. The total number of students using the rooms has dropped. However, room occupancy has remained consistent. There could be a number of reasons for this. One thought is that students feel the rooms are always in use, so they do not bother looking for a room. Also, when one person is using a room, groups are hesitant to ask the single user to leave.

Future Business:

- 1) LBSC will gather stakeholder feedback via a simple survey. The survey will be distributed Wednesday, October 11 (after students come back from fall break) through Friday, October 20.
- 2) LBSC to review the questionnaire at the next meeting, Tuesday, October 3, 2017 at 2 pm – 3:30 pm in the Library Dean's office.
- 3) PR to speak with Library Steering Committee about extending the deadline for the preliminary recommendation from October 15 to until we are finished.

Meeting adjourned at 4:50 pm.