

LBSC Committee Meeting Minutes

8/23/17 at 2 pm – 3 pm

Present: Andrew D'Apice (Dean's Designee-Co-Chair), Terrence Bennett, Marlana Frackowski, Paula Rainey (Co-Chair)

Excused: Maurice Crawley

- 1) 7/20/17 minutes were approved with two minor changes.
- 2) Welcome Terrence Bennett, newly elected faculty representative.
- 3) PR still needs to send previous LBSC meeting minutes to Amanda (post on governance website) and Maureen Gorman (post in shared directory).
- 4) PR and AD were nominated to serve as co-chairs in August 2015. When does this term end? PR will ask Library Dean the length of a chair's term.
- 5) Richard Brum, who has served on LBSC the past academic year, has been assigned to serve LBSC this fall. PR will reach out to Richard.
- 6) AD will speak with Maurice about serving on LBSC, given his unique work schedule. AD will ask Maurice if he is still interested in serving on LBSC. If so, what is his availability?
- 7) PR to send TB the proposed Food & Drink Policy.
- 8) Status of Library Group Study Room Charge:
 - AD – Took a brief look at last year's statistics, and found that most GSRs were occupied by only one person.
Next Action: AD to review the usage for past five years and will report data at the next meeting.
 - PR – Reviewed data from LibQual 2016, and found there were 24 negative comments regarding GSRs. The comments were placed under a general category of: *More Group Study Rooms/Rooms Always in Use*. PR also looked at six top senior NJ public libraries and found that many of them had a reservation/booking policy. MF also searched several other institutions for GSR policies, and found that the majority of the schools had a reservation or booking policy.
Next Action: PR and TB to look at TCNJ's comparator schools.
 - MF could not find relevant data from journals regarding GSR in academic libraries.
Next Action: TB to try to find relevant information regarding GSR in academic libraries.

Future Business:

- Next meeting will be scheduled for some time in mid-September.
Members were asked to have action items completed before the next meeting.

Meeting adjourned at 3:00 pm