

## TCNJ Library Steering Committee

October 11th, 2017 (Wednesday)

### Minutes

Present: Jaclyn Corbo, Amanda Cowell (Co-Chair), Maureen Gorman, Anthony Immordino, Carly Mauro, Taras Pavlovsky (Co-Chair), Paula Rainey.

- 1) Review of minutes from 9/13 LSC meeting - These minutes were approved with a minor correction.
- 2) Discussion and review of current charges - The status of each charge is as follows:
  - A) Social Media Presence (Step 3): Dean will approve the final recommendation.
  - B) Food and Drink Policy (Step 3): Awaiting final decision from the Dean to accept, accept with revisions, or reject.
  - C) Group Study Room Reservation (Step 2): This charge has been sent to the Library Building and Safety Committee. The LBSC will be collecting data/feedback regarding this proposed policy in the form of a survey which will then be used to prepare a preliminary recommendation.
- 3) Review of agenda for 10/11 General Staff Meeting – This agenda was reviewed and approved with a few minor edits.
- 4) Review of library governance survey questions - Amanda circulated a document (draft) which was a compilation of library governance survey questions submitted by LSC members prior to the meeting. The purpose of the survey is to evaluate shared library governance. Once finalized, this survey will be sent as a Qualtrics link to library faculty and staff. There will be an open forum held to get a basic overview of everyone's thoughts and form the basis of a conversation about library governance. An additional open forum will be scheduled to discuss the Library Governance Document itself.
- 5) Review of library restroom policy issue - A proposed restroom gender policy charge drafted by Amanda was discussed. Questions arose whether this issue needs to go through governance, since the college already has policies in place regarding student rights in the workplace/educational environment. Maureen moved to decline putting this charge through the governance process. Paula seconded this motion and it carried unanimously. Instead, the Dean may issue a statement regarding restroom policies in the library.

Meeting adjourned at 1:25 pm.