

TCNJ Library Steering Committee
February 10, 2016
Minutes

Present: Linda Dempf, Katy Ells, Kyle Elphick, Maureen Gorman (minutes), Anthony Immordino (co-chair), William Kates, Taras Pavlovsky (co-chair)

The agenda was slightly re-ordered to begin with the introduction of a new member.

1) A welcome was extended to Kyle Elphick, who is replacing Casey Facas as a student member on the LSC, and introductions were made all around.

2) Minutes of the January 13, 2016, LSC meeting were approved with minor corrections. Minutes of the January 13, 2016, General Staff Meeting were reviewed and corrections made. L. Dempf will forward the corrected version to M. Gorman for posting on the staff intranet.

3) Discussion and review of current charges:

A) Social Media Presence (Step 3): pending Dean's approval.

B) Discovery Tool (Step 3): approved by Dean. T. Pavlovsky will forward the approval letter to A. Immordino for posting on the website. (Item can now be removed from future agendas.)

C) Noise in the Library (Step 2): Additional forums to gather responses have been announced for Wednesday, February 17, and Thursday, March 3.

D) Food and Drink Policy (Step 1): Charge was sent to the Library Building and Safety Committee on January 18.

4) Selection of student representatives for library committees: T. Pavlovsky noted the ongoing problems with student representatives being able to regularly attend meetings. He drew attention to p. 4 of the TCNJ Library Governance document, which gives the option of using non-SG students as appointees to committees. It was also noted that library student employees are eligible and could be a viable pool of potential members.

5) Review of Status of Issues in Governance Chart: The updated chart was reviewed and the content now seems to be more consistently and logically organized.

Action items: 1) A. Immordino will change dates to the info in column 1 and re-order them with the newest charge at the top. 2) A. Immordino will edit the Study Room policy documents to remove a faculty member's name. The website entry for this issue will then be edited to conform to postings of other issues, and the relevant documents and links will be added to the post.

6) New Business: T. Pavlovsky was visited by the SG Vice President for Academic Affairs to discuss extending library hours during this spring's exam period. The SG reviewed the headcounts provided by the library and agreed the numbers did not justify expenditures for staying open for 24/7 during exam periods, although staying open until 3:30 or 4:00 AM could be justified. The problem remains that neither the library's nor any other identified budget has the funds to extend until that time. T. Pavlovsky will put in a budget request for FY17. The SG VP will seek funding from outside sources for Spring 2016 extended hours.