Present: Judy Marks, Marc Meola, Taras Pavlovsky, Yuji Tosaka, Ellen Rowcotsky

The meeting began at 12:00PM.

The minutes from the 5/14/14 meeting were read and they were approved as corrected.

Status of minutes by governance committees on library website:

- The minutes from the governance committees are now up to date on the library website.
- The LSC is required to meet every month, but the LBSC and the LSPC are not required to meet every month. If a governance committee does not have a meeting on a particular month, "no meetings were held" is in the space for that month, in the column for Minutes.

Elections for Governance Committees:

- Marc will send an email to library faculty and an email to library staff today, calling for nominations and self-nominations for governance committees. The LSC needs 1 staff member to serve a 2 year term from July 2014 to June 2016, and the LBSC needs 1 staff member to serve a 2 year term from July 2014 to June 2016. The LSC needs a librarian to serve a 2 year term from July 2014 to June 2016. The LSPC needs a librarian to serve a 2 year term from July 2014 to June 2016. The nominations and self-nominations are due by 12:00PM Wednesday June 18.
- Taras spoke with the new president of the student government. The student government is charged with recruiting members of the student government for the library governance committees.

Webscale Discovery Tool Service:

- Emails from Cathy (sent 6/2/14) and Taras (sent 9/28/11) were read and discussed. In the email from Taras, he stated that the faculty was investigating the current status of webscale discovery tools, as well as their applicability to TCNJ. If the process were to conclude that there was a need, and there was one product that would work, it would result in recommendation of that product, and a proposal.
- In Cathy's email, she asked the LSC to provide guidance in the process of reinvestigating the viability of adopting a webscale discovery tool service for the TCNJ community. The discovery tool task force that was formed in fall 2011 did a preliminary landscape scan and learned much about discovery tools but was not ready to recommend such a service to the library. Since 2011, much progress has been made in discovery tool services, and the use has become widespread in academic libraries. A library discovery tool is an electronic system used by libraries to tie together their many research systems into a single searchable system. The purpose is to help TCNJ users better discover and use library resources.
- We discussed the possibility of a new discovery tool task force in fall 2014.

Strategic Planning Retreat 5/20/14-5/21/14:

- We discussed the email (dated June 5, 2014) from the LSPC to the LSC about the Library Strategic Map 2014-2017, which was developed during the retreat. The Strategic Map is in line with the governance principles of transparency and inclusion – librarians, staff and a student were involved in creating the map. The Strategic Map includes tracks of work and strategic objectives that included prioritization by voting by all staff. The LSPC recommends that the Library Dean adopt the Strategic Map 2014-2017. The LSPC recommends the Dean adopt the following prioritization of strategic objectives: Optimize a Library Collection Responsive to the Changing Needs of Users (A2), Systematically Communicate to Build Awareness and Demonstrate Value and Impact (C1) and Maintain a First Class Prestigious Facility (D2). The LSC determined that the Strategic Map 2014-2017 is not ready to be sent to the Dean. The Strategic Map is at Step 2 in the Governance Process, not Step 3, and needs more testimony from stakeholders.
- At the general staff meeting on July 9, the LSPC will present the Strategic Map 2014-2017, and will lead an all-staff discussion on the retreat and strategic planning. The LSPC will use this opportunity to get feedback from the staff and librarians about the Strategic Map. A discussion on reinvestigating the discovery tool service for the library will be included. The discovery tool will implement A5 on the Strategic Map (Maximize User Access to Library Resources and Services), and there will be a discussion about the possibility of readjusting prioritization.

The meeting ended at 12:30PM.

The next LSC meeting will be July 9, 2014 at 12:00PM-1:30PM in the Dean's Conference Room, Library.

The next General Library Staff Meeting will be July 9, 2014 at 3:00PM-4:00PM in the Library Auditorium.

Minutes submitted by Judy Marks.