

TCNJ Library Steering Committee
Draft Minutes – May 10, 2017 – 10 a.m.

Present: Linda Dempf (minutes), Maureen Gorman, Anthony Immordino (co-chair, presiding), Taras Pavlovsky (co-chair), Paula Rainey

- 1) LSC minutes from April 12, 2017 meeting were approved.
- 2) Minutes of the April 12, 2017 general staff meeting were approved. Noted was the spelling *Milena Pribramska*.
- 3) Discussion and review of current charges:
 - A) Social Media Presence (Step 3): Dean will approve the final recommendation.
 - B) Food and Drink Policy (Step 3): Awaiting final decision from the Dean to accept, accept with revisions, or reject.
- 4) There was a discussion of a proposal that was submitted that raised an issue regarding the Group Study Room Policy.
Action item: Anthony and Taras will draft a charge to address the Groups Study Room issue that was raised, and will send it out to the other LSC members for review before the next meeting, June 14.
- 5) Library Governance Committee Elections
Governance Committee terms are expiring on June 30th for the following people:
Steering - Linda and Anthony
Strategic Planning - John and Louise
Building and Safety – Bethany
Several improvements on the voting process were discussed, based on last year’s elections. These include making sure that Qualtrics is set up so that you may only vote once, Taras reviewing names on staff and librarian lists before ballots go out, and review of election results by more than one person before the announcements go out.
Action item: Paula and Taras will organize the elections. The call for nominations will be sent out on Monday.
- 6) Suggested Revisions to Library Governance Document (Vibe)
We were reminded that a document is started on Vibe that is a running list of possible changes to the governance document for future use when review will occur next year.

Meeting adjourned 11:40 a.m.