

TCNJ Library Steering Committee
Draft Minutes – September 14, 2016

Present: Maureen Gorman, Anthony Immordino (co-chair, presiding), Taras Pavlovsky (co-chair), Carly Mauro, Paula Rainey (minutes), Jake Veliky

Excused: Linda Dempf

- 1) Welcome two new student members, Jake Veliky and Carly Mauro.
- 2) LSC minutes from July 13, 2016 were approved.
- 3) The 7-13-16 General Staff Meeting minutes were approved with corrections.
- 4) Discussion and review of current charges:
 - A) Social Media Presence (Step 3). Dean will approve the final recommendation.
 - B) Noise in the Library (Step 3). Dean approved recommendation with changes. New policy is now in effect.
 - C) Food and Drink Policy (Step 2). On 7/21/16, LBSC submitted revisions to the policy which included more descriptive details of what is or is not considered a “snack.” LBSC was given approval to hold open forums in the fall. However, Steering noticed that LBSC did not invite stakeholder groups to any forums before submitting its preliminary recommendation to Steering. LBSC skipped a step. Steering concluded that LBSC can still go ahead and hold open forums this fall with its recommended food policy for formulating its final recommendation.
- 5) Announcements/New Business
 - A) There was a brief discussion about the availability of faculty and staff who are elected to sit on a Library Governance Committee. Governance committees generally meet on Wednesdays, during the day. This is a concern for library employees who are not scheduled to work on campus during the Wednesday meeting times. 1) How will the employee be compensated for working outside his/her assigned work hours? 2) Could all members meet on a day/time other than Wednesday (as LBSC has done in the past)?
All interested library employees are encouraged to serve on library governance. Steering

suggested that any such employee speak with his/her supervisor before putting the name on the election ballot. If an employee's schedule is an issue, the supervisor and employee can agree on a solution.

B) LBSC is awaiting names of TCNJ Students to serve on the committee.

Meeting adjourned: 1:07 pm