

Library Strategic Planning Committee
Meeting Minutes September 12, 2013

Present: V. Tucci, M. Meola (minutes), T. Pavlovsky, S. Leggett, B. Garsh

1. Election of Chair

Tucci was elected chair.

2. Meola was designated minutes taker.

3. Meola was designated 1 year member by coin flip, in order to stagger Library Faculty member terms.

4. Meeting schedule

The committee agreed to meet the 1st Wednesday of every month from 12:30 to 1:30.

5. Discussion of Library strategic planning

Clarification was sought about the nature of expectations for strategic planning and program review. TP pointed out that at the College, strategic planning is a school function; program review is a department function. The Deans are charged with developing strategic plans. It was agreed that committee members would investigate and identify possible outside consultants for use in strategic planning. January was identified as a possible time for a retreat or retreat-like activity. TP will distribute documents from the work of the Library Services Organizational Study Team (LSOST). Members were asked to look at the Library Mission Statement for the next meeting.