

## 2/12/14 LIBRARY STEERING COMMITTEE MEETING

Present: Judy Marks, Marc Meola, Taras Pavlovsky, Ellen Rowcotsky, Yuji Tosaka

Excused: Santina Mazzola

The meeting began at 12:05PM.

Library General Staff Meeting held on 1/20/14:

- It was agreed that the meeting went well and was informative. The next Library General Staff Meeting will be Wednesday, April 9, 3:00-4:30.

Library Governance Committees on the Library Website:

- Taras will meet with Amanda to find out the status of bringing the library governance committees into the library website.
- The library steering committee email, for the campus community to contact us, is [librarysteering@tcnj.edu](mailto:librarysteering@tcnj.edu).

Library Institutional Repository Working Group:

- The LIRWG is continuing to move through the three-step process toward establishing an institutional repository. Yuji is the newly elected chair of the working group, and Beverly Kirton volunteered to serve on the group as a staff member. The LIRWG asked the LSC for guidance about how to solicit feedback from library and campus-wide stakeholders about the IR proposal. The LIRWG will send a campus-wide email survey, and offer open forums, to educate and gain testimony about the proposed institutional repository. The process for sending the campus-wide email was explained at the LSC meeting today. After the LIRWG will contact the Institutional Review Board, a survey will be sent to the campus in March. The survey will have 4 or 5 questions related to the proposed institutional repository.

Review of existing charges:

- The LBSC is working on the charges of noise in the library and use of group study room 220. Before the LSC meeting on March 12, Taras will meet with Bethany to discuss the status of the charges.

Strategic Planning Committee:

- The Strategic Planning Committee is planning to hire a consultant by this summer.

The next LSC meeting will be March 12, 12:00PM-1:30PM.

The meeting ended at 1:10PM.

Judy Marks

