

**Minutes of Library Strategic Planning Committee Meeting  
June 3, 2015**

Present: Amanda Cowell, Taras Pavlovsky, Valerie Tucci (chair/minutes)

Absent: Sharon Leggett, Robert Kinlock

The minutes of the April 1, 2015 meeting were approved.

Work to date on the Library Strategic Plan was reviewed and objectives and accomplishments are listed below.

A2, Optimize a Library Collection Responsive to the Changing Needs of Users is being addressed by Collection Development Committee. Literature is being reviewed and stored on a RefWorks Site. The literature review includes: identify user/curriculum needs related to the collection; establish collection assessment practices for journals and serials, and identify a fund allocation process.

D2, Maintain a First-Class Prestigious Facility was addressed by the Library Building and Safety Committee. A meeting was held that clarified lines of responsibility between the Dean and the Committee and provided guidance on achievable objectives. In addition, it was reported that the Dean's meetings with Building Services management has resulted in improved maintenance and cleanliness in the library.

C1. Systematically Communicate to Build Awareness and Demonstrate Value and Impact has not had a formal charge, nor a formal group designated but work has progressed, including the new Digital Signs and preliminary work on using Social Media.

Discussion then switched to what objective to address next and A3 – Assess and Implement an Effective Reference Service Model was selected. The suggestion was made to form a Task Force composed of librarians not already involved in one or more strategic objectives. One example would be Public Services librarians who were not on the Collection Development Committee and the part-time Reference Librarian. The Chair agreed to send this recommendation to the Steering Committee and Dean.

Housekeeping – the group agreed to continue posting the meeting minutes on the Library Strategic Planning Home Page <http://library.tcnj.edu/library-governance/library-strategic-planning-committee/> and to place the Dean's charges for A2 and D2 on Vibe along with the reports submitted by the committees working on these charges. AC will continue to post the meeting minutes and also create the account for all library members on Vibe to permit access to charges and reports.

Respectfully submitted,

Valerie Tucci, Chair 2013-2015