

## **TCNJ Library Steering Committee**

March 14, 2018 (Wednesday)

### **Minutes**

Present: A. Cowell (Co-Chair), M. Gorman, A. Immordino, T. Pavlovsky (Co-Chair), P. Rainey (minutes)

Excused: J. Corbo, C. Mauro

- 1) Reviewed minutes from 2/14/18 LSC Meeting. Minutes were reviewed and approved with minor changes.
- 2) Status of current charges:
  - A) Food and Drink Policy (Step 3): Awaiting final decision from the Dean to accept, accept with revisions, or reject.
  - B) Group Study Room Reservation (Step 2): No status report submitted.
- 3) Discussions of upcoming Library Governance elections.
  - A) The follow terms will be up July 1<sup>st</sup>, 2018.
    - 1) Library Steering: 1 Staff (PR) and 1 Librarian (MG)
    - 2) Library Strategic Planning: 1 Librarian (LR)
    - 3) Library Building and Safety: 1 Staff (MC)
  - B) The last elections were delayed for a number of reasons. Calls for nominations and ballots need to be distributed earlier this year so that there is no delay. The elections for all committees were distributed at same time. Steering decided that the elections for each committee will be sent out separately and run sequentially. The first email for nominations will be sent on April 24<sup>th</sup> with a deadline for May 1<sup>st</sup>.
  - C) Per the governance document, only librarians could nominate and vote for librarians, and only staff could nominate and vote for staff. PR will look at past emails and ballots to see if there any indications that a different process was followed (for example, librarians being able to nominate staff to a committee)
  - D) TP will clean up the Library Governance Document with the comments and suggestions.

Meeting adjourned at 1:20pm.