LBSC Committee Meeting Minutes

April 30, 2018; 3:30pm

Present: Richard Brum, Maurice Crawley, Andrew D'Apice (Dean's Designee, Co-Chair), Marlena Frackowski (minutes), Paula Rainey (Co-Chair)

Absent/Excused: Terrence Bennett

1) Draft minutes from April 16, 2018 meeting were reviewed and approved.

Old Business: Discussion of Group Study Room Charge Recommendation

1) T.B. was not present during the meeting. However, he provide feedback via email:

- A recommendation that some (but not all) of the rooms be reservable. A significant majority of survey responses support this recommendation, with a recommendation with these additional policies that would prevent abuses of the reservation system (which would also address concerns raised by survey respondents). These policies would include a limit on any person's reservable hours/week; not allowing reservations more than one week in advance; and a mechanism for ensuring that no-shows lose their reservation after a reasonable grace period (for example, 10 minutes).

- Recommend (as requested by many survey respondents) a mechanism for showing current room availability -- of both reservable and non-reservable GSRs.

- While our charge doesn't mandate that we recommend specific reservation software (only a suggested mechanism for enacting our recommendations), we may want to note that other libraries use LibCal (a Springshare product, which, in our case, would be an add-on to other Springshare products that we already use). T.B. gave examples in his email.

- Going further, indicate in our recommendation that survey responses demonstrated a clear demand for more group study rooms and more quiet study spaces (as evidenced by the frequent observation that GSRs were occupied by solo studiers in seach of quiet spaces). Under the assumption that it may be unrealistic to "build more study rooms" (as many respondents demanded), we may want to recommend that this need be addressed by other (more realistic) space reconfiguration. For example, we may want to recommend that some large tables be removed from open areas in the library, and that more semi-private study carrels (such as those pictured here, under the heading "Individual Study Spaces" https://www.lib.lsu.edu/services/study-rooms) be put in place.

- Going even further (and I admit that this may extend beyond our charge), we might also consider -- in conjunction with our recommended revisions to GSR policies -- that the noise policy be revisited (or at least that it be tweaked to accommodate

revisions to the GSR policy). This could be justified in light of the number of GSR survey respondents who raised concerns about noise issues in the library.

2)   Further Group Discussion regarding the preliminary recommendation
- The quantitative data showed that some rooms should be reservable. Group voted and all agreed that some would be reservable and others first come, first-served.
- One room on the first floor must be designated as a room with preference for people with disabilities (ADA).
- Group suggested that eight rooms would remain first-come, first-served basis.
- Any reservation system should be on a trial basis for at least two semesters.
- Suggested that all GSRs should be for three or more individuals.
- Suggested that all names are required for the reservation.
- Time limit of 3 hours per room with a break of at least one hour to reserve another room for 3 hours.
- Reservations can be made up to one week in advance.

3)   Next Step:
- Create the preliminary recommendation. Deadline for submission to LSC is June 29, 2018.