

TCNJ Library Steering Committee

July 11th, 2018 (Wednesday)

Minutes

Present: A. Cowell (Co-Chair), M. Gorman, T. Hilliard, A. Immordino (minutes), T. Pavlovsky (Co-Chair).

- 1) Newly elected staff member Tabitha Hilliard was welcomed to the committee.
- 2) Review of Minutes from 6/12/18 LSC Meeting - These minutes were approved with minor corrections.
- 3) Amanda was re-elected by acclamation as LSC Co-Chair.
- 4) The General Staff Meeting draft agenda was reviewed by LSC members.
- 5) Status of Current Charges –
 - A) Food and Drink Policy (Step 3): Awaiting final decision from the Dean to accept, accept with revisions, or reject.
 - B) Group Study Room Reservation (Step 2): No status report submitted.
- 6) The library does not have written building use policies in place for many issues, including photography, soliciting and minors. Paula Rainey (acting as Program Assistant) will investigate the photography and solicitation policies of other buildings on campus (e.g., the Brower Student Center) and recommend which of these policies the library may want to adopt. Paula will communicate her findings directly to the Dean. Amanda will inform Paula when June LSC minutes are posted.
- 7) Review of Governance Document – LSC members continued to edit the Governance Document on Google Drive in real time. Review will resume at “Library Strategic Planning Committee” on the bottom of page 6.