

LBSC Committee Meeting Minutes

September 21, 2018; 9:30 am – 10:50 am

Present: Nathaniel Bargad, Terrence Bennett, Richard Brum, Marlena Frackowski, Louise Pezzullo-Bizon, Paula Rainey, (Co-Chair, minutes)

Excused: Andrew D'Apice, (Co-Chair)

- Welcomed new student member, Nathaniel Bargad.
- Informed Nathaniel on LBSC's purpose. LBSC is charged with overseeing, making recommendations on all building-related, and safety issues within or around the library.
- Gave an overview of the group study room charge. Preliminary recommendation was sent to Library Steering on September 6, 2018. Currently waiting for Steering's feedback.
- Since there are two student representatives on the committee, only one is the actual representative to the committee, the other is the alternate. The representative is given voting privileges. Richard will be the representative, and Nathaniel will be the alternate. Both will attend meetings when possible. When Richard is not present, Nathaniel will vote.

Future Business:

- LBSC is waiting for approval from Steering gives LBSC the approval to gather feedback from the stakeholders. In the interim, Paula will schedule two or three open forums to take place in November.
- LBSC would like as much feedback as possible. Suggestions for feedback:
 - Present preliminary policy at Faculty Senate, Staff Senate and Student Government.
 - Advertise the open forums on the website. Include a link to the proposed policy and a link for feedback.
 - Announce the open forum to campus community re: email campus, TCNJ Today, flier posters, digital signage.
 - Ask if LBSC could offer incentives to attend the forums or give feedback.
- Due to scheduling conflicts, LBSC does have a set meeting time for each month. However, the next meeting is scheduled for Monday, October 22, 2018 from 3:30 pm – 4:30 pm in the Library Dean's office.