

TCNJ Library Steering Committee

October 10th, 2018 (Wednesday)

Minutes

Present: T. Astarita (Student Representative), A. Cowell (Co-Chair), M. Gorman, T. Hilliard, A. Immordino (minutes), C. Mauro (Student Representative), T. Pavlovsky (Co-Chair).

- 1) Review of Minutes From 9/12/18 LSC Meeting - These minutes were approved with minor corrections.
- 2) Status of Current Charges –
 - A) Food and Drink Policy (Step 3): Awaiting a decision from the Dean to accept, accept with revisions, or reject the final recommendation.
 - B) Group Study Room Reservation (Step 2): The LBSC will be holding an open forum during today's General Staff meeting for the purpose of collecting feedback regarding the Group Study Room policy proposal.
- 3) The October General Staff meeting draft agenda was reviewed by LSC members. T. Hilliard has volunteered to take the minutes for this meeting.
- 4) New Issue: The proposed creation of a formal "Outreach Committee" for the library.

The LSC has received a proposal that the library create a formal Outreach Committee to "help streamline outreach activities from the library and ensure inclusiveness in library programs to the campus." A successful Welcome Week event at which new students were given bookmarks and pens by library Welcome Week coordinators was the catalyst for this idea. LSC members first discussed whether or not this matter should go through governance. Since it was determined that this issue involves both program and policy, a motion was made to put it through governance and all voting members in attendance were in favor. The charge will be directed to the Library Public Services Unit.

Action: The Co-Chairs will draft a charge by October 24th and circulate this charge among LSC members for virtual discussion prior to the next meeting.