

Library Steering Committee
Minutes
July 10, 2019

Present: Carly Brown (CB), Maureen Gorman (MG, recorder), Tabitha Hilliard (TH), Taras Pavlovsky (TP, presiding co-chair), Bethany Sewell (BS)

Agenda

New Business was added to the agenda as item 4 in order to include review of the draft General Staff Meeting Agenda. Old Business became item 5.

Welcome (TP)

TP welcomed the new members, Carly Brown (Staff) and Bethany Sewell (Librarian), to the committee. The purpose and practices of the committee were then reviewed.

Minutes

Minutes of the June 12, 2019, Library Steering Committee meeting were approved with minor corrections. Action: MG will correct and forward them to Amanda Cowell for posting on the library governance website.

Minutes of the April 10, 2019, General Staff meeting were reviewed and minor corrections were made. Action: MG will post them in the General Staff Meeting Minutes folder on the shared R drive and notify staff they are available.

Chair

After a call for nominations for co-chair of the committee, Tabitha Hilliard was nominated. After no additional nominations were made, TH was elected chair by acclamation.

New Business

The draft agenda for the July 10 General Staff Meeting was reviewed and some additions were made.

Old Business

- a. Outreach: A recommendation in response to the outreach charge is in draft form and will be forwarded to the committee before the next meeting.
- b. Systems Group: The request, tabled at the previous meeting, to charge and establish membership of a systems group was discussed. The committee decided a formal group should be established through the governance process. The committee anticipates charging the current Alma working group. Action: The co-chairs will draft a charge to send to the members for review.