

## Final Recommendation

In response to the Library Steering Committee charge of September 6, 2019, the outgoing Alma/Primo working group proposes the following body that will provide oversight to the operation of the library services platform (LSP), thus ensuring its smooth functioning now and in the future.

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Name of the group: Library Services Platform Group

Standing objectives for Library Services Platform Group

- Provide oversight and direction to the operation of the library platform
- Foster communication among stakeholders and provide coordination among the various parties involved in LSP operations
  - a. Review Information on vendor monthly updates and decide on changes and new feature rollouts to be considered for implementation locally as necessary
  - b. Review information on LSP related problems, identify solutions if possible, and/or discuss the vendor responses
- Evaluate, formulate, and/or prioritize product enhancement requests for LSP as necessary

Membership and structure of the group

1. The Library Services Platform Group consists of librarians in charge of the following functional areas: Acquisitions, Cataloging, Fulfillment, Electronic Resources, Media, Reference Services, as well as Systems and Emerging Technologies librarians and the Assistant Dean for Technical Services. Committee members may invite appropriate person(s) to any meeting as necessary.
2. The Library Services Platform Group is co-chaired by the Systems Librarian and Emerging Technologies Librarian.
  - The Co-Chairs provide information on monthly LSP updates to group members via the monthly meetings.
  - The Co-Chairs communicate information on relevant updates to the staff stakeholders.

Library Services Platform Group will meet monthly, or as needed, at an agreed upon time .