

Library Steering Committee
Minutes
May 11, 2022

Present: Larissa Dillon (LD; minutes), Tabitha Hilliard (TH), Forrest Link (FL), David Murray (DM, co-chair)

Absent: Michael Paoella (MP), Taras Pavlovsky (TP, co-chair)

1. Minutes

- a. Selected minutes recorder: LD
- b. Reviewed the April 13, 2022 [Steering Committee](#) meeting minutes.
 - i. Approved with note that they were exemplary; Thanks, MP!
- c. Reviewed the Apr 13, 2022 [General Staff](#) meeting minutes.
 - i. Revisions required, including clarification by TP on some points
 - ii. Not yet approved

2. New Business

- a. Governance elections
 - i. Discussed potential nominations for committees
 - 1. Staff position for Building and Safety
 - a. Katy Ells, self-nominated
 - b. Tabitha Hilliard, self-nominated
 - 2. Staff for Steering
 - a. DM will contact Norm about possibly doing it
 - b. DM will see if any evening staff want to take part (current members are open to changing meeting time if needed to accommodate them)
 - 3. Faculty for Steering
 - a. Forrest Link, incumbent, self-nominated (only has served $\frac{3}{4}$ of a term)
 - 4. Faculty for Strategic Planning
 - a. DM will ask Yongming if he wants to stay (served 1 term, but for most of it meetings were canceled)
 - 5. DM will speak to the potential people on May 12, 2022
 - 6. Goal is to have poll up by May 13, 2022
- b. New business from other committees
 - i. No new business brought up

3. Old Business

- a. Access Services Office Delivery Pilot to Service Request
 - i. DM sent them an email asking to clarify some things, they responded thoroughly
 - ii. Request unanimously approved by voting members present
 - iii. DM will integrate the email answers into a single document with the initial proposal to submit to the official governance page

- b. Updates from library governance organizations or groups given their charge by the steering committee:
 - i. Library Building and Safety
 - 1. No updates
 - ii. Strategic Planning Committee
 - 1. No updates
 - iii. Other
 - 1. No updates
4. Adjournment