

LBSC Committee Meeting Minutes

November 17, 2021

Present: Andrew D'Apice (Co-Chair), Marlena Frackowski, John Oliver, Paula Rainey, (Co-Chair, minutes), Stella Shong, Katy Robinson, Vanshi Shah

- Approved September minutes.
- Discussed Steering response to LBSC inquiry about adding assistive technology to at least one study room
- Katy brought up an employee's automated external defibrillator (AED) equipment located in the library.
 - Few people are trained how to use this device
 - What are the protocols to follow if someone needs this machine?
 - A memo was sent out to the campus community in September 2017 about the installation of this equipment with a call for anyone interested in learning how to use this device.
 - Who is responsible for communicating to the campus community the location of this device?
- Stairwells and Fire Alarms
 - When was the last fire prevention/safety training?
 - How do we handle the evacuation of patrons who are unable to use the stairs (for example, use a wheelchair) and are located on the levels other than the first floor?
- Next Meeting is scheduled for Friday, December 17, 2021.