

# Price List

*Printing & Design Services*  
*library.tcnj.edu/printing-and-design-services*

**BINDING MACHINE SUPPLIES:**

CLEAR OR BLACK LINEN COVERS .....	.30
ACETATE .....	.30
SPINES (ASSORTED) .....	.50 - 2.00
CARDSTOCK COVERS .....	.10 - .20
THERMOBIND (ASSORTED).....	1.10 - 1.80

**BLANK ITEMS:**

BLANK CD/DVD CASE .....	1.00
BUSINESS CARD SHEET (10 PER PAGE) .....	.50
CARDSTOCK 8.5 X 11 .....	.10
CARDSTOCK 8.5 X 14 .....	.15
CARDSTOCK 11 X 17 .....	.20
COLORED / BRIGHT WHITE (8.5X11) .....	.02
TRANSPARENCY .....	1.00

**CD'S:**

RECORDABLE MINI CD-R .....	4.00
RECORDABLE CD-R (WITH CASE) .....	3.00

**COLOR COPIES:**

8.5 X 11 COLOR (PER SIDE)* .....	.30
8.5 X 14 COLOR (PER SIDE)* .....	.45
11 X 17 COLOR (PER SIDE)* .....	.60
TRANSPARENCY COLOR .....	1.30
8.5 X 11 B/W (PER SIDE)* .....	.10
8.5 X 14 B/W (PER SIDE)* .....	.15
11 X 17 B/W (PER SIDE)* .....	.20
TRANSPARENCY B/W .....	1.10
SCANNING TO USB / EMAIL (1ST PAGE) .....	.08
SCANNING TO USB/EMAIL (ADDITIONAL PGS)....	.04

\*Bright White & Color Paper : (8.5 x 11) - .02 extra,  
(8.5 x 14) - .05 extra, (11 x 17) - .10 extra  
\*Cardstock: (8.5 x 11) - .10 extra  
(8.5 x 14) - .15 extra, (11 x 17) - .20 extra

**DVD'S:**

MINI DV TAPES .....	7.50
REGULAR OR MINI DVD-R .....	5.00

**FAX MACHINE:**

1ST PAGE (SEND OR RECEIVE) .....	.50
EACH ADDITIONAL PAGE .....	.25

**FOAM BOARD:**

22 X 28 .....	4.50
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**INKJET PRINTING:**

8.5 X 11 COLOR (1 SIDED)* .....	.30
8.5 X 11 COLOR (2 SIDED)* .....	.60
8.5 X 11 PHOTO PAPER .....	1.30
11 X 17 PHOTO PAPER .....	2.60
8.5 X 11 STICKER PAPER .....	2.00
TRANSPARENCY COLOR .....	1.30
8.5 X 11 B/W (1 SIDED)* .....	.10
8.5 X 11 B/W (2 SIDED)* .....	.20
TRANSPARENCY B/W .....	1.10

*TEXT ONLY ON B/W PRINTS*

\*Bright White & Color Paper : (8.5 x 11) - .02 extra  
\*Cardstock: (8.5 x 11) - .10 extra

**LAMINATION:**

POUCH (ID SIZE) .....	.25
POUCH (9 X 12) .....	.50
POUCH (9 X 14) .....	.60
POUCH (12 X 15) .....	.70
POUCH (12 X 18) .....	.80
ROLL 24" .....	.75/FT
ROLL 36" .....	1.50/FT

**LARGE FORMAT PRINTING:**

24" PRINTER .....	.25 PER INCH
24" BLANK SHEET PER FOOT .....	.67
36" PRINTER .....	.42 PER INCH
36" BLANK SHEET PER FOOT.....	1.00

**LASER PRINTER:**

B/W .....	PRINTSENSE
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**MINI PRINTER - PHOTO PAPER:**

4 X 6 .....	.70
5 X 7 .....	.80
PASSPORT PHOTO (2 PER PAGE).....	4.00
ADDITIONAL PHOTO PAPER .....	1.00

**SERVICES AVAILABLE:** Large Format Printing, Binding, Business card printing, CD burning or duplication, Editing images or text, Laminating, Passport photos, Photocopying, Printing, Scanning images or documents, Sticker printing, VHS to DVD copying, Video digitizing and Video editing.

# SERVICE PRICING POLICY

## *Printing & Design Services*

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### **DROP OFF SERVICE** (fee)

CD burn or copy = \$3.00 each (\$1.00 to use own CD)

DVD burn or copy = \$6.00 each (\$2.00 to use own DVD)

Laminating = additional 10% per job - excessive cutting add 5%

Photocopying = additional 10% per job - excessive cutting or folding add extra 5%

Printing = additional 10% per job - excessive cutting or editing add extra 5%

Scanning to USB/Email with copier = .08 1st page and .04 each additional (single sheet)

Service Fee = 10% added to all drop off jobs up to \$250, anything above is 5%

VHS to DVD transfer = \$11.00 per VHS tape (must use our media)

Video digitizing = \$5.00 per tape or disc

Video editing = \$5.00 per tape or disc

### **SELF SERVE** at no charge (except for material)

Binding

CD burning or duplication

DVD burning or duplication

Laminating

Photocopying

Printing

Scanning images or text

Video digitizing

Video editing

R. Barbara Gitenstein Library

lower level, room 4

609-771-2114

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