

**Note: In the absence of approved minutes from some LSPC meetings during AY 2021-22, AC compiled these bullet points, based on notes passed along to her from YW. These were reviewed—and minor edits made—by current LSPC members on 1/11/2023.**

***TB, 13 January 2023***

**LSPC notes: November 3, 2021 meeting**

Present: Taras, Larissa, Yongming, Amanda, Isabella

1. The meeting started at 12:00 Noon
2. Welcome and introduction: Amanda and Isabella
3. Taras talked about the current five year strategic plan
4. Yongming recommended the library assessment (SWOT), and everyone agreed. Yongming will come up with some action plan for doing the assessment before the next meeting.
5. The meeting time. It's decided that we keep the current time frame.
6. The meeting adjourned at 12:45 PM

**LSPC notes: December 1, 2021 meeting**

Present: [no attendance recorded]

1. Look at and discuss the current library strategic plan (2017 - 2022). We need to decide whether we should develop a totally new plan for the next five years, or just modify the current plan, which is attached for your reference.  
Need new plan. Vote next time. The week after the first week of Jan. Need to hire a consultant. The deadline is Sept. 2022.
2. Discuss what we are going to do and accomplish for the next six months. I have two suggestions:
  - a. to conduct a self-assessment of the library collections and services, and survey students and faculty, to prepare for the development of the new plan. Out of scope? No
  - b. to choose and work on one of the objectives from the current plan. No.

**LSPC notes: January 19, 2022 meeting**

Present: Taras, Amanda, Larissa, Yongming

1. Discuss the possible timeline of developing the new strategic plan
  - a. In any case, the best time to start the process is early summer (June)
  - b. There are three options: by ourselves, using the college's consultant, or using ACRL consultant. Taras will upload ACRL's proposal of last time to the committee folder.
  - c. The college's strategic plan is expected to come out in February.
  - d. We will skip Feb's meeting, and the next meeting will be the first Wed. of March (3/2)